

**MISSOURI SECTION  
BOARD OF TRUSTEES MEETING  
With  
COMMITTEE CHAIRS**

**Date:** January 20, 2017

**Place:** Courtyard Marriott, Columbia, MO

**ATTENDANCE:**

Board Members:

Raed Armouti	Chair
John Brummer	Chair Elect
Todd Brewer	Vice Chair
Molly Pesce	Secretary-Treasurer
Curt Skouby	Director
Jeff Clarke	3 <sup>rd</sup> Year Trustee
Drew Hess	3 <sup>rd</sup> Year Trustee
Chester Bender	2 <sup>nd</sup> Year Trustee
Joel Ogle	2 <sup>nd</sup> Year Trustee
Mike Klender	1 <sup>st</sup> Year Trustee
Elizabeth Robertson	1 <sup>st</sup> Year Trustee

Committee Chairs:

Joel Ogle	Advertising
Matt McLaughlin	ByLaws
Martha Silks	Diversity
Jeff Clarke	Exhibitor
Joel Ogle	Manufacturer's/Assoc. Council
Karen Kelley	Membership
Randy Moore	Safety/Emergency Planning
Chester Bender	J. Robert Popalisky Scholarship
Mike Klender	Small Systems
Todd Brewer	Student Activities
Liz Grove	WICC
Tom Simmons	Water Utility Council
Heidi Lane	Kansas City-YP
Elizabeth Robertson	YP
Gailla Rogers	Administrative Manager

Others:

Tom Caraker, Jr.	Ride with Purpose Sponsorship
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The meeting was called to order at 9:30 a.m. by Chair Raed Armouti. Mr. Armouti welcomed everyone and introductions were held.

**Approval of Minutes – Raed Armouti**

A motion was made and approved to accept the November 18 board meeting minutes as written.

## **Director's Report – Curt Skouby**

Mr. Skouby was present, and gave the following report:

The AWWA Board of Directors winter board meeting just wrapped up last weekend (Jan 12-14th). The meeting was very productive.

I am pleased to announce that our own Randy Moore was elected as a Service Provider Director-at-Large! Moore has been an active member of AWWA for 34 years at the Missouri Section. During these years Randy has been an active supporter of AWWA both at the section and national level. I expect that this will continue as he assumes this new role. Congratulations Randy!

The Board elected several officers at the meeting. An AWWA member for nearly 15 years, Rager is the principal of Rager Management Consulting, LLC. He was CEO for SD1 in Kentucky for four years and for the Greater Cincinnati Water Works for 17 years. For AWWA, he has served as Association treasurer, chair of the Water Utility Council and a member of the International Council. A former chair of the Board of Trustees for the Water Research Foundation, Rager is a member of the Ohio Section and the Kentucky/Tennessee Section.

The four Vice Presidents elected by the board are:

- Raymond Baral Jr. has been an active member of the Connecticut Section for 22 years. He is the assistant manager of water treatment at the Metropolitan District Commission in Hartford, Conn.
- Stephen Blankenship, a member of the New Jersey Section for 16 years, represents the Section at many AWWA workshops, events and conferences. He is the executive director/chief engineer at Hamilton Township MUA in Mays Landing, N.J.
- Mark Coleman has been an AWWA member for 35 years and is a George Warren Fuller Award winner. He is currently the Michigan Section director and is a senior vice-president at Wade Trim in Detroit.
- Alan Forrest has been an active member of the Arizona Section for 22 years, where he currently is the director. He is a senior manager in the water business group at CH2M.

Also elected was Marshall Thompson as a Director-at-Large. Thompson is the director of operations at SUEZ Water Idaho in Boise. An AWWA member for 10 years, he serves as chair of the Water Information Technology Committee for the Pacific Northwest Section. He is a veteran of the U.S. Coast Guard Reserve.

At the Director meeting, the qualifications for retiree membership were changed. The new qualifications for retiree membership are: 55 yrs old, 10 yrs of membership and must be substantially retired from gainful employment. This was done in an effort to retain members who retire early and did not want or were able to pay the regular membership fee.

For organizational purpose, National AWWA has realigned its Sections from 5 to 4 regions. Missouri is now part of Region II which encompasses the Southeastern states.

Lead in water continued to be a topic of discussion at the board meeting with adoption of a "Lead Service Line Management Policy".

At the Board meeting, there was some discussion of the need to look at how AWWA is governed. One example given of the need is the commitment a person and their employer makes to serve as president of the organization. The offices of President Elect and Past President are

halftime positions, while the President position is a 3/4 time position. While no proposals were made, I expect some proposals will be made in the future.

AWWA's philanthropic program called The Water Equation is growing and many sections have incorporated them into their own activities. These activities are:

- One AWWA operator scholarship fund National AWWA will provide matching funds of \$500 or \$1,000 to participating Sections to support the education and training of operators in their regions.
- AWWA's Abel Wolman Fellowship and Larson Aquatic Research Support Scholarship.
- Young professionals.
- Community Engineering Corps. This is a joint effort between AWWA and ASCE that support projects for underserved communities in the USA.

Our own annual meeting is fast approaching. I encourage each of you to attend meeting and become active in the Section. The networking is fun and the information you learn in invaluable!

**Missouri Water Plan – Technical Workgroups – It was reported during the meeting they are still accepting names of those who wish to participate**

Contact: Sherri Stoner, Chief of Planning, from DNR

**Secretary/Treasurer's Report – Molly Pesce**

Ms. Pesce was present and gave the following report:

**Missouri Section AWWA  
Financial Summary  
Through 12/31/16**

<b>Balance December 31, 2016 (All accounts)</b>	<b>\$295,502.86</b>
<b>YTD Income</b>	<b>\$ 83,116.33</b>
<b>YTD Expenses</b>	<b><u>50,566.18</u></b>
<b>NET Income</b>	<b>\$ 32,550.15</b>

Balance includes \$109,165.58 in the scholarship fund.

Molly reported that the W9 and 1099's had been prepared. Molly will work with Jenny Doyle to do the yearly Audit. This is the third year; so the books will go to an outside firm for review.

Investment Policy: Molly Pesce and Jeff Clark provided an update on the Investment Policy. They issued RFPs to two firms. They received one response back from Morgan Stanley. The firm recommends going with 55% Equity and 45% cash; this will be a moderate risk investment.

Discussion held.

**MOTION:** A Motion was made and seconded to accept the recommendation of the Investment committee and to move forward with moving the monies to this company for management.

## **Chair's Report:**

Raed Armouti, Chair, gave the following report:

Board Actions since the last board meeting: None

Donation to the Ride for a Purpose Group: Tom Caraker, Jr. came and spoke to the group on behalf of the Ride for Purpose. Discussion was held. Mr. Caraker indicated that sections are promoted at ACE and on their website. Twenty plus sections are represented on their leather jackets. All money collected, 95% goes to cause. They are a certified 501c3. The board took action by Motion at the end of the board meeting to make a one-time donation of \$1,000 to the Ride for Purpose Group. The board to decide next year if they want to make another donation.

**Motion: A motion was made, seconded and approved to make a one-time \$1,000 contribution to Ride for a Purpose.**

Nature Conservancy donation: Discussion was held with regard to what this organization does; they work to protect rivers and lakes and nature preservation. A flyer was passed around and discussion held.

**Motion: A motion was made, seconded and approved to make a one-time \$1,000 donation to Nature Conservancy.**

Membership Summit: It was reported that Jenny Doyle was attending the Membership Summit and that is why she was unable to attend today's meeting. She sent Heidi Lane in her absence.

RMSO in Lafayette, March 9 – 11, 2017: Due to the proximity of this event to our conference, a decision was made to not send anyone to RMSO this year. AWWA will be notified. There was discussion about two to three board members going to a different RSMO later in the year. Due to new reassignment, the Missouri Section will now be in Region 2 which includes the Southwestern states. This year the RMSO groups stay the same, the changes will occur next year.

New Section Services Representative – Ashley Longmore Gailla was contacted about two weeks ago to have a Meet and Greet phone conversation with our new section services representative Ashley Longmore. Ashley is planning to attend our conference this year. Gailla has provided her with all the materials she needs.

### Update on AWWA Fly-in

The 2017 AWWA Fly-In will be held March 22-23, 2017 in Washington D.C. The section authorized up to three members to attend at the last board meeting. Those attending this year will be Todd Brewer, Randy Moore and Joel Ogle. Mr. Brewer was able to complete the registration form for the three to attend and emailed it to Tommy Holmes at AWWA and copied our new Section Services Representative Ashley Longmore.

- Next Meeting – Wednesday, March 29, 2017 at the conference at TanTarA, Ozark Beach, MO

**Newsletter Deadline: February 3, 2016**

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**Reminder:**

Blast Email policy. All blast emails need to be approved by the chair and given to the administrative manager in a format ready to be used.

**Administrative Manager's Report -**

Mrs. Rogers reported that she has been working, along with others on the updating and testing of the registration website. It is to go live on Monday, January 23. Links will be put on the website for the Exhibitors Prospectus and to the registration site Monday morning.

**Submission of Board and Committee Reports - -** Gailla asked everyone to please submit their committee report in writing prior to the meeting if possible.

**Committee Reports-**

**Secretary/Treasurer – Molly Pesce**

**Registration**

**Site Selection**

**Registration – Molly Pesce**

Ms. Pesce was present; no report.

**Site Selection – John Brummer**

Mr. Brummer was present; joint conferences are booked through 2020,

**Assistant Secretary – Brent Boice**

**Advertising**

**Newsletter**

**Public Information**

**Webmaster**

**Advertising – Joel Ogle**

Mr. Ogle was present.

**Newsletter – Gailla Rogers**

The next deadline is February 3.

**Public Information – Open**

**Webmaster – Gailla Rogers**

Ms. Rogers reported that she continue to do updates to the website as needed.

Jenny Doyle reached out to me to let me know that she had a volunteer to start helping with the website. Taimen Taylor who is in St. Louis. She is a new members to the YP Committee.

**Chair Elect – John Brummer**

**Budget**

**Strategic Planning**

**Water Utility Council**

**Budget – John Brummer**

Mr. Brummer was present. He had Gailla send out the Budget prior to the Board Meeting and a couple chairs reached out to him to request updates to their budget amounts.

**Strategic Planning – John Brummer**

Mr. Brummer was present. He indicates that the Strategic Plan will be reviewed next year to see if it needed updating.

**Water Utility Council – Tom Simmons**

Mr. Simmons was present and gave the following report:

Tom talked about the continuing focus on the Lead and Copper Rule and the ongoing discussions regarding replacement of lead and partial lead customer service lines. Water utilities are currently evaluating several options. Some utilities are taking a wait and see approach – if the treatment approach is currently keeping lead leaching, etc. under control, it may not be necessary to consider replacement of the service line at this time. Other utilities are being more aggressive and moving forward with locating and replacing lead service lines. This process can be even more challenging depending on who actually owns the service line. Tom also mentioned an upcoming EPA Corrosion Control Workshop on January 25th at Region VII Headquarters.

At the January 17th Safe Drinking Water Commission Meeting in Jefferson City, the Missouri Department of Natural Resources discussed the problem of water loss in water distribution systems. The percent of water loss varies quite a bit amongst water utilities, but 20 to 25% is fairly common and the amount can range from less than 10% up to as much as 40%. This situation can be very costly and the MDNR has a program to assist utilities with trying to reduce their water loss. Besides leaking pipes, inaccurate water meters can also be a major contributor to this problem.

On January 18th the Missouri Department of Natural Resources and the East-West Council of Governments sponsored an “Our Missouri Waters-Lower Missouri River Watershed Meeting”, held in St. Charles. Besides an open general discussion, there were two panel discussions at the meeting. One covered stormwater management and the other covered the interaction between agriculture, the Levee District, and river management. There was a lot of good information provided by the various panelists, and also some interesting exchanges involving farmers and the Missouri Coalition for the Environment. This was the first of six meetings, to be held in various locations. The purpose of the “Our Missouri Waters Program” is to provide better protection and management of the many watersheds in Missouri.

**Vice Chair – Todd Brewer**

**Exhibits**

**Manufacturers/Assoc. Council**

**Technical Program**

**Exhibits – Jeff Clarke and Ben Freese**

Mr. Clarke was present. There will be space for 141 Exhibitors this year. Last year 143 exhibitors. The registration goes live on Monday, January 23. There has been a lot of interest from the Exhibitors wanting to know when they could sign up to Exhibit. The Exhibitor Prospectus was mailed this week.

**Manufacturers/Assoc. Council – Joel Ogle**

Mr. Ogle was present. He wants to have a room or space available at the conference for the vendors to meet to discuss how the conference went. A decision was held to have this scheduled for some time Tuesday morning before lunch and when they start breaking down.

### **Technical Program – Todd Brewer**

Mr. Brewer was present. There is an even 50/50 split this year for the technical sessions. He passed around sign-up sheets for moderators for this year's conference.

### **Past Chair – Jim Urfer**

**Audit**  
**Education**  
**Nominating**

### **Audit –Jenny Doyle**

Ms. Doyle was not present; but Molly reported during her Secretary's Report that she and Jenny would start working on the audit soon. This year would be an outside audit.

### **Education – Linda McCarty**

Ms. McCarty was not present, but sent the following report:

Section training. Mike Klender has spearheaded arrangements for a one-day workshop to be held in Springfield on February 21. Training will be provided by Mike Klender, Todd Brewer, Jacques Martineau, Tom Nevins, and possibly John Brummer. The topics are being finalized, then we will apply for operator training credit and publicize the course.

EPA Grants for Calendar Year 2016. Since the November board meeting, we finished out the 2016 Area 2 grant. The workshop was held on October 11 in Jefferson City. Linda McCarty provided day-of support. The in-kind match and payment request forms have been submitted to the Association. The Section should receive \$2,800 for participating in this grant and meeting the match requirement. This is in addition to the \$2,800 for the Area 1 grant.

EPA Grants for Calendar Year 2017. Once again our partners are RCAP (MAP) (Area 1 grant) and the EFNC (Area 2 grant). The Association has provided a checklist for the Area 1 grant that we are encouraged to use in meetings with RCAP (MAP). The checklist outlines our respective responsibilities so everyone understands who is responsible for what. The checklist specifically directs the training provider to "edit all lessons being used during the workshop" and has added trainer instructions. Instructor and instruction quality were issues for Missouri at the 2016 workshop. Due to the focus on lead and copper in small systems, the Association has added a new lesson titled to the training options, "Controlling Lead and Copper in Drinking Water" (140 min). The Association says the 2017 workshop should include no more than 6.5 hours of training and be the workshop should be no longer than 8 hours, total. The Association is encouraging the Sections to begin meetings with MAP and the primacy agency soon.

### **Nominating – Jim Urfer**

Mr. Urfer was not present; the Nominating Group are meeting to put together a Slate of Officers. Their report will be ready in time to put in the next issue of the newsletter/magazine.

### **Director – Curt Skouby**

**Fuller**  
**Membership**

**National Nominations  
Water Industry Coordinating Council**

**Fuller Award – Curt Skouby**

Mr. Skouby was present; no report. The group has been meeting and there will be a Fuller Awardee this year.

**Membership – Karen Kelley**

Ms. Kelley was present and gave the following report:

Thanks to all of you, Missouri Section Membership is strong. In 2016, 84 new members were recruited and Missouri Section finished the year with a 2.2% increase in membership over 2015.

As part of the membership challenge, 14 first year members in the individual and operator categories renewed their membership so we achieved 67% retention while the goal was 62%. In the area of total primary members, we needed to end the year with 675 for 1% growth and 681 for 2% growth and we officially ended the year with 683! Total membership in AWWA increased 1.1% in 2016.

To recognize and thank our new members, I would again like the board's approval to offer a \$20 gift certificate toward any purchase at the Water for People booth or silent auction item to our first year members to be awarded at the annual conference business lunch. **A decision was made to pass out gift cards to new members in attendance at the Annual Meeting on Monday, March 27.**

I will be working on the committee sign up poster for the conference.

If you chair a committee that needs volunteers, please send me a picture of yourself for the poster.

Our current total membership is 710.

I also identified the new members since our last newsletter and supplied this information to Gailla. She will send out a letter of welcome and an AWWA roster to each one.

**National Nominations – Molly Pesce**

Ms. Pesce was present – no report.

**Water Industry Coordinating Council – Liz Grove**

Ms. Grove was present and gave the following report:

Governor Greitens announced his appointment for the director of the Department of Natural Resources on Wednesday, January 18, 2017. Carol Comer will be the new head of DNR. She is an attorney who formerly served in the same position in Indiana in the Pence Administration.

The Governor also issued an executive order that put a halt to the development of any new regulations. This will affect the backflow regulation changes that were underway in the Public Drinking Water Branch.

Liz Grove reported that the Missouri General Assembly began the 2017 session on January 6, 2017. We are tracking a number of bills that have been introduced.

Some of these bills include:



Bills dealing with rates and bill payments:

HB 527 – Would restrict reconnect fees to \$20 and would not allow utilities to require customers to pay their delinquent bill before service is reconnected.

HB 383 – Would not allow utilities to hold a landlord responsible for payment of their renters delinquent utility bill.

SB 270 – Prohibits disconnection of sewer service for non-payment.

Bills dealing with Prevailing Wage:

There are a number of these that set limits on project costs where prevailing wage would be applicable, removes prevailing wage requirements for all public works jobs, etc. Some of these bills are HB 475 and HB 476.

Others:

HB 343 would prohibit installing “advanced meters” without the customer’s permission.

HB 148 would eliminate the doctrine of adverse possession in Missouri.

HB 206 would prohibit any governmental entity from collecting samples, including water samples, on private property with permission of the landowner.

**3<sup>rd</sup> Year Trustee – Jeff Clarke**

**Annual Conference Management**

**Bylaws**

**Small Systems**

**Annual Conference Management – Drew Hess**

Mr. Hess was present and gave the following report. Everything is on track for this year’s conference.

**Bylaws – Matt McLaughlin**

Mr. McLaughlin was present. ByLaw changes were submitted to our Section Services Representative Terry Walters some time back. Matt checked in with Terry Walters a couple weeks ago and was advised that the comments were still under review and as there are now new revisions to other parts of the ByLaws (from National) we should wait to see what those changes are and add them to our revisions.

There are three committees thinking of revisions, combining etc. He asked that the chairs please get him the revisions they would like made.

**Small Systems – Mike Klender**

Mr. Klender was present. He will continue to work on training for the Small Systems throughout the state. He will continue to work with Linda McCarty on training and is working on the February 21 training..

**3<sup>rd</sup> Year Trustee – Tom Simmons**

**Diversity**

**Research**

**Sustainability Initiatives Coordination**

**Diversity – Martha Silks**

Ms. Silks was present; no report.

**Research – Bob Hulsey**

Mr. Hulsey was not present; no report.

**Sustainability Initiatives Coordination– OPEN**

**2<sup>nd</sup> Year Trustee – Chester Bender  
Student Activities –  
Young Professionals  
Landmarks**

**Student Activities – Tom Crowley and Todd Brewer**

Todd Brewer was present. He reported that there is an MWEA/AWWW Student Chapter in Rolla, MO.

**Young Professionals – Elizabeth Robertson**

Ms. Robertson reported on the following:

Recent YP Events:

1. B City of Independence Water Department Courtney Bend Water Plant Tour - 7 YP’s attended. 12-1-2016
2. New members: Melissa Peterein and Taimen Taylor
3. FB page up to 79 likes!

Future Events

1. Andy B’s Bowling targeted 2017
2. Joint Conference in Tan-Tar-A – March 26<sup>th</sup>-29<sup>th</sup>

**Budget**

We were just discussing the YP budget earlier this morning. Considering we are sending a third person to the YP Summit (which is the majority of our budget), and we expect to see more activity in St. Louis in 2017, we’d like to increase our budget to \$6,500. Our YP Treasurer ran some preliminary numbers, accounting for the increased activity across all regions and the average price to send someone to Summit and came up to \$6451.

I won’t be at the meeting on Friday, but we’ll have at least two YPs there to carry on the discussion. Let me know if you have any questions ahead of time. Thanks!

<b>2017 YP Budget Forecast</b>			
2016 YP Summit Expenses	\$2,703	Projected STL Expenses:	\$931
Per person average:	\$1,351	Projected KCMO Expenses:	\$931
W/ 10% cost increase per person	\$1,486	Projected Springfield Expenses:	\$129
		Send 3 to YP Summit:	\$4,459
2016 KC Expenses	\$776		

W/ 20% Spending Increase	\$931	<b>Total projected 2017 Expenses:</b>	<b>\$6,451</b>
2016 Springfield Expenses:	\$86		
W/ 50% increase:	\$129		

Committee Members:

Elizabeth Robertson (Chair, Springfield Representative)  
 Jenny Doyle (Vice Chair, KC Representative)  
 \*New\* Melissa Peterein (St. Louis Representative)  
 Kari Wolken (Public Relations and Social Media)  
 \*New\* Taimen Taylor (Website Design)  
 Bob Parks (Treasurer)  
 Neil Parks (Events Coordinator, Springfield)

**Landmarks – Brandon Craig**

Mr. Craig was not present; no report.

**2nd Year Trustee – Joel Ogle**

**Safety/Emergency Planning  
 Water for People**

**Safety/Emergency Planning – Randy Moore**

Mr. Moore was present; no report. He will have a report for the newsletter. There was discussion on the WARN system.

**Water for People – Tom Crowley**

Mr. Crowley was not present; no report.

**1st Year Trustee – Mike Klender**

**JR Popalisky Scholarship -  
 Retirees  
 Service Citation**

**JR Popalisky Scholarship – Chester Bender**

Mr. Bender was present and indicated that new Scholarship Forms had been updated at the section's website.

Mr. Bender sat in on a teleconference discussion with AWWA National and other section scholarship chairs, regarding the handling of giving out scholarships. Because of IRS rules, national and other sections are leaning toward making scholarship payments directly to the school and/or knowing where the money has been spent. Recommendation for now is that we continue to handle our scholarships in the same manner as we have been doing. He will investigate this further and advise at the next board meeting on any recommendations to revise how our scholarship money is awarded and distributed to the students.

**Retirees – OPEN**

**Service Citation – Tom Stechmann**

Mr. Stechmann was not present; no report

**1<sup>st</sup> Year Trustee – Elizabeth Robertson**  
**Drinking Water Week**  
**Operations Service Award**  
**Professional Awards**

**Drinking Water Week – Ben Haecherl**

Mr. Haecherl was not present; but sent the following report to his report, Elizabeth Robertson. Susan Bloomer from DNR want to confirm that prize money for the Drinking Water Week Poster Contest is in the budget. The prizes total \$600; \$300 first place, \$200 second place and \$100 for first place.

Money is in the budget.

**Operations Service Awards – Ray Seidelman**

Mr. Seidelman was not present; no report.

**Professional Awards – Tony O’Malley**

Mr. O’Malley was not present, no report.

**NEW BUSINESS:**

The meeting adjourned at 12:30 p.m.

Respectfully submitted,  
Gailla Rogers, Administrative Manager