

**MISSOURI SECTION
BOARD OF TRUSTEES MEETING
With
COMMITTEE CHAIRS**

Date: March 28, 2018

Place: TanTarA, Lake Ozark, MO

ATTENDANCE:

Board Members:

Drew Hess	Chair
Jeff Clarke	Chair Elect
Joel Ogle	Vice Chair
Curt Skouby	Director
Roddy Rogers	Director-Elect
Molly Pesce	Secretary –Treasurer
Ari Copeland	Assistant Secretary –Treasurer
Mike Klender	3 rd Year Trustee
Elizabeth Robertson	3 rd Year Trustee
Jenny Doyle	2 nd Year Trustee
Martha Silks	2 nd Year Trustee
Mark Galluzzo	1 st Year Trustee

Committee Chairs:

Joel Ogle/Bob Parks	Annual Conference Management
Jenny Doyle	Audit
Martha Silks	Diversity
Karen Marie Dietze	Drinking Water Week
Linda McCarty	Education
Jeff Clarke	Exhibits
Bob Parks	Landmarks
Joel Ogle	MAC
Dustin Keilbey	MAC
Jenny Doyle	Membership
Scott Phillips	Membership
Gailla / Open	Newsletter Content
Tony O’Malley	Professional Awards
Karen Marie Dietze	Research
Chester Bender	J. Robert Popalisky Scholarship
Mike Klender	Small Systems
Mark Griffin	Sustainability Initiatives Coord.
Curt Skouby	Water for People
Mark Galluzzo	Water Utility Council
Elizabeth Robertson	YP
Gailla Rogers	Administrative Manager

Others:

Raed Armouti	TBD
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Corinne Duckworth
Jim Urfer
Alan Forrest

TBD
Past-Past Chair
AWWA Visiting Officer

The meeting was called to order at 7:30 a.m. by Chair Drew Hess. Mr. Hess welcomed everyone and introductions were held.

Approval of Minutes – Drew Hess

A motion was made by Jeff Clarke seconded by Martha Silks to approve the January 19 board meeting minutes as written.

Director’s Report – Curt Skouby

Mr. Skouby said his report was given at the Opening Breakfast.

Secretary/Treasurer’s Report – Molly Pesce

Ms. Pesce was present and gave the report as follows:

Missouri Section AWWA Financial Summary As of 3/21/18

Cash and Bank Balances	\$207,065.57
Scholarship Fund at Morgan Stanley and cash on Hand	\$110,252.90
Expenditures	\$10,271
Revenue	6,064
Total Net/Loss	(\$4,207)

The organizations, MWEA and AWWA, will be changing banks for the joint account. It wants to reduce the cost of bank fees. banks for the joint account – leaving Commerce Bank

The Missouri Section received \$31,000 from last year’s conference.

Ms. Pesce indicated she and Ari, Asst. Secretary-Treasurer, will be working on reconciling the budget with expenditures to be able to track spending more efficiently.

Reimbursements- All committee chairs are going to be receiving spreadsheets for their committees to track expenses. The committee chairs will be responsible for keeping their spreadsheets updated.

Chair’s Report:

Missouri Global Brigades - A presentation was made by the Chair John Brummer at the Opening Session regarding the agreement with Missouri Global Brigades - Peyton Ogle represented the global brigades and they will be receiving a \$5,000 check from the section.

Next Board Meeting – July, date to be determined

Strategic Planning – John has been working with our Section Services Rep, Ashley Longmore. Strategic Planning session will be scheduled in July. It was decided that the session should last around a day and a half. The goal is for our section to align with the Association's. John will continue to work on the Strategic Planning in the coming year.

RMSO Update – Charleston, South Carolina, April 28-30- Those attending: Drew Hess, Jeff Clarke, Jenny Doyle, Mike Klender and Gailla Rogers

Summer Workshop – Denver, July 24 – 26- Those potentially wanting to go to the Summer Workshop, Molly, Martha, Bob Parks, Gailla

Water Tower Competition – Ari Copeland- Ari reported he would probably doing this competition in September or October. He already has contacts with the Girl Scouts. We will be needing volunteers to help with the competition. He will be purchasing supplies up to \$4,500; which was the amount that the board approved for this activity. He will be getting corporate sponsorships and says he will make revenue from this event.

There are 2 goals from having this event: educate rate payers and to bring people to the water industry

Website Review – Ari Copeland- Ari says that website review should be part of the Strategic Planning. He will do research and come with a budgeted amount needed to upgrade the website.

New Missouri Section Shirts- We will be purchasing new polo shirts. Gailla will send out an email asking for sizes.

Water Equation Update

Gailla sat in on a skype call with Ashley Longmore and staff from the Water Equation to get more information for the section. I got a summary of the Water Equation

Water Equation does four core things:

- 1) One AWWA Water Operator Scholarship - I told them that the Section has signed up to be a part of this. The person who they would need to contact is Chester Bender. I didn't have his email handy, but it is CBender@pyengineers.com. Chester someone will be reaching out to you with more information. They gave out 37 scholarships in the past year totaling \$39,000
- 2) They support the Wohlman and Larsen Scholarship – this scholarship is for PhD students and more in line with the professional group
- 3) They support Young Professionals and Students - They funded \$15,000 for leadership (missed a little information on that) They are sponsoring an event in San Antonio in the next week. This will be an annual event. I indicated that Jenny Doyle Is very active in both areas for the section. They KNOW Jenny.
- 4) Community Engineering Corp - - I stated what I knew about this and that it wasn't a whole lot, but people volunteer and they go work on projects. I thought within the state. I was wrong there – can be wherever. I told them that I felt the section didn't think we would have much to contribute here - - how would we find volunteers to go and do this and I asked if firms or utilities were supportive of sending employees for this.

The answer is that some companies have a volunteer budget and/or people take vacation to go work these projects. They may want to work In Ohio, Portland or somewhere else and can do so. They will be sending me some information to better explain this and below.

They have discovered that it costs \$100 an hour to provide training to the volunteers before they go out on the job; there is some funding for the volunteers and projects are given budgeted amounts.

To participate you need to be an AWWA member or a member of Engineers without Borders.

For more information --can go to the website for Water Equation at Top is the Donate button – I think you click there, and next page, you go down the page to get more information about the Community Engineering Corp.

For those who sign up to participate, there is an outreach from AWWA staff

23 projects have been funded and 7 were water projects.

Washington DC Fly In

Those attending the Washington DC Fly-In on April 18-19 are Jeff Clarke, Bob Parks, Charles Stevens, Randy Moore and John Brummer. Mr. Stevens and Mr. Moore are going additionally in support of the Missouri Section.

Board actions since the last board meeting

None

Gailla Succession Planning- There will be more discussion on this at the Strategic Planning session as well. Glenda McGaughey who has worked on the registration at the conferences for the past 14 years is interested in being considered. The group will be looking at options.

Newsletter Deadline: April 13, 2018

Reminder:

Blast email policy. All blast emails need to be approved by the chair and given to the administrative manager in a format ready to be used.

Administrative Manager's Report -

Submission of Board and Committee Reports - - Gailla asked everyone to please submit their committee report in writing prior to the meeting if possible.

Committee Reports-

Secretary/Treasurer – Molly Pesce

Registration

Site Selection

Registration – Molly Pesce

Ms. Pesce was present; 958 people were in attendance at this year's conference. The numbers generated is looking good for another profitable year for the organizations.

Site Selection – John Brummer

Mr. Brummer was present. The Missouri Section and MWEA are under contract through 2020 for conferences at TanTarA

Reminder: An Ad Hoc Committee, members Joel Ogle and Jenny Doyle are to review others places to hold the joint conference after the year 2020. There was no update from the Ad Hoc Committee.

Assistant Secretary – Ari Copeland

Advertising

Newsletter

Public Information

Webmaster

Advertising – Joel Ogle

Joel is recommending that Advertising be dissolved as Kelman Associates is handling this function for our Show-Me Magazine.

Jeff Kutny, our representative from Kelman, attended the conference again this year. He travels from Canada.

Show-Me Magazine – Gailla Rogers

The next deadline is April 13. Please send newsletter content to Gailla. It is recommended that newsletter content become a committee and that someone other than Gailla be charged with the duty.

Motion to merge advertising and newsletter committees into: Show-Me Content Administrator. This will take a ByLaws change and Joel will work on that.

Motion passed.

Public Information – Chair Position Open

Although it had recently been reported that Mr. Kevin Priester left the state, it was with sadness noted that he had recently passed away.

Webmaster – Gailla Rogers

Ms. Rogers was present; she continues to add content to the website as needed. Ari Copeland is helping her with the website.

Chair Elect – Jeff Clarke

Budget

Strategic Planning

Water Utility Council

Budget – Jeff Clarke – New Chair

The Budget was presented at the Annual Meeting on Monday for discussion and approval. It was approved.

Strategic Planning – John Brummer

Mr. Brummer was present. He is working on scheduling a Strategic Planning session for July.

Water Utility Council – Mike Galuzzo

Mr. Galluzzo was present and reported we have just one WUC committee member thus far and she is Kristin Rehg from Missouri American Water Company, a large water system. Additional members representing systems of different sizes are being sought. More interest may be found at the Joint Conference or with the newsletter.

Secondly, Charlie Stevens from KC Water Services wrote to suggest a brief meeting during the Joint Conference with the WUC Chair and the Government Affairs Chair from MWEA. The purpose of this meeting would be to coordinate any common message(s) during the Washington DC "Fly-In" scheduled April 17-18 during Drinking Water Week. Mike Galluzzo planned to coordinate a meeting with Trent Stober of MWEA, but Mr. Stober could not attend this year's conference.

Charles Stevens is an MWEA member, and Vice Chair of WEF and belongs to AMWA. He reported that he often attends in Fly-In to Washington DC, and will again this year. He indicated that the biggest issues of interest are the Farm Bill and infrastructure funding.

Vice Chair – Joel Ogle

Exhibits

Manufacturers/Assoc. Council

Technical Program

Exhibits – Jeff Clarke and Ben Freese

Mr. Clarke was present and reported that 133 booths were sold this year. 3 booths were sold on-site. Had a couple vendors show up thinking they had registered for a booth and another from a vendor who had sent their check in and the check was received during the conference.

Manufacturers/Assoc. Council – Joel Ogle/Dustin Keilbey

Mr. Ogle and Mr. Keilbey were present and reported. We really need to add an Exhibitors Forum to our program. It was reported there was at least one tight aisle this year. It was the first one in the exhibit hall. This needs to be watched for next year.

Technical Program – Joel Ogle – New Chair

Mr. Hess reported that the technical sessions were well received this year.

Past Chair – John Brummer

Audit

Education

Nominating

Audit – Jenny Doyle

Ms. Doyle was present. She is actively looking for volunteers for the internal audit process.

Education – Linda McCarty

Ms. McCarty was present and gave the following report:

Update on 2018 Area 2 EPA Grant

This EPA grant funds one technical training workshop for small public water systems to be held before Feb. 28, 2019. Target attendance is 20 persons from small public water systems. (The target is persons not systems.)

Background: EPA awards this grant to the Rural Community Assistance Partnership (RCAP). AWWA (the Association) is a sub-grantee. Both national organizations involve their regions or sections in implementing the grant. RCAP's regional affiliate for this geographic area this is the Midwest Assistance Program (MAP), which covers a nine-state region. Missouri-Section AWWA (MO-AWWA) and MAP share responsibilities for implementing the grant. The responsibilities are delineated in a grant agreement, which has been signed. There is no match requirement this year (previously \$500 match was required, which we met through in-kind work.) We will receive about \$4,700 upon successful completion of the workshop.

2018 Grant Agreement: We are responsible for providing one workshop before Feb. 28, 2019. We will handle publicity, registration, and all aspects of hosting the workshop, including providing on-site support and covering any costs for A/V support, speaker fees, and facility rental. MAP is responsible for setting up a meeting with primacy agency staff and advertising the workshop through its usual channels. We are responsible for coordinating with state agency and MAP staff on the date, time, location, and training topics. We are responsible for consulting with state agency and MAP staff on qualified instructors.

Meeting with DNR/PDWB: MAP staff, Drew Hess, and Linda McCarty met with primacy agency staff on Friday, March 23 in Jefferson City. Linda explained the differences in the 2018 grant, compared to previous years. These include decreased lecture time (about three hours instead of six), the addition of a learning lab on sampling (hands-on), flexibility in who provides instructors, and two new lesson options: cyanotoxins and premise plumbing. Linda explained that the Section intends to provide instructors, and they would be John Brummer, Mike Klender, Jacques Martineau, and Tom Nevin. Seventeen training topics are available. DNR/PDWB will select 3 to 3½ hours of topics for the lecture part of the workshop and will let Linda know. They would like to do this after the learning lab has been developed. We discussed holding the workshop at a public water system, possibly in mid-September.

Learning lab equipment: John Brummer has received training manuals, gloves, and colorimeters. Sample bottles and additional gloves are coming.

Section-sponsored training

This training is handled now by the Small Systems Committee. The Education Committee isn't involved in this training.

USDA Grant

The Association has a grant subagreement with the USDA Rural Utilities Service to assist in providing technical assistance and training to small systems. The Association has developed an agreement between themselves and the Sections to provide a workshop to small systems. The focus is on systems that serve a population of 2,500 or less in small, low-income rural communities. MO-AWWA would receive \$4,750 for successful delivery of the workshop. Participation is under consideration.

Nominating – John Brummer – New Chair

The 2018-19 Slate of Officers was approved at the Annual meeting and officers were installed by the visiting AWWA Officer, Alan Forrest. Mr. Brummer will be working on next year's Slate of Officers by the end of the year.

Director – Curt Skouby

Director-Elect – Roddy Rogers

Fuller

**Membership
National Nominations
Water Industry Coordinating Council**

Fuller Award – Bruce Manning

Mr. Manning was not present, but Jim Urfer received the Fuller Award this year and he attended the board meeting and indicated he was humbled to have received this prestigious award.

Membership – Jenny Doyle

Ms. Doyle was present and gave the following report. She has signed the section up for the Membership Challenge. The goal is to increase membership by 3 percent and to keep 55% of last year's first year member – keeping 15 new members. Jenny Doyle, along with Scott Phillips from Victaulic attended the Membership Summit in Denver, January 25-26.

2018 Goals are to continue introducing the Section to our Membership in digital format. She has added a LinkedIn company page for MO-AWWA, and will be reaching out to our members with emails throughout the year. We will be working on the website as well.

National Nominations – Molly Pesce

Ms. Pesce was present – no report.

Water Industry Coordinating Council – Liz Grove

Ms. Grove was not present; no report.

3rd Year Trustee – Mike Klender

Annual Conference Management

Bylaws

Small Systems

Annual Conference Management – Bob Parks – New Chair

Mr. Ogle was present and reported that he felt the conference had gone well and that everyone enjoyed the entertainment, which was a comedian and a hypnotist.

Bylaws – Matt McLaughlin

Mr. McLaughlin was not present, no report.

Small Systems – Mike Klender

Mr. Klender was present and reported he will continue working with Linda McCarty about putting on more volunteer training.

3rd Year Trustee – Elizabeth Robertson

Diversity

Research

Sustainability Initiatives Coordination

Diversity – Martha Silks

Ms. Silks was present and reported she will provide an article for the newsletter and she is working with other members of the board to get more active.

Research – Karen Marie Dietze – New Chair

The following is the Research Committee report. Ms. Dietze is working on getting quarterly meetings/webinars set up. She is planning to coordinate with Missouri and Kansas.

Sustainability Initiatives Coordination– Mark Griffin – New Chair

Mr. Griffin signed up as committee chair at this board meeting.

2nd Year Trustee – Jenny Doyle

JR Popalisky Scholarship -

Retirees

Service Citation

JR Popalisky Scholarship – Chester Bender

Mr. Bender was present and reported that he is working on scholarships. He has not done anything with the One AWWA Operator Scholarship yet

Retirees – OPEN

Service Citation – Tom Stechmann

Mr. Stechmann was not present; no report.

2nd Year Trustee – Martha Silks

Safety/Emergency Planning

Water for People

Safety/Emergency Planning – Randy Moore

Mr. Moore was not present; no report.

Water for People –Curt Skouby

Mr. Skouby was present. \$37,100 was collected for this year for Water for People

1st Year Trustee – Mike Galuzzo

Student Activities

Young Professionals

Landmarks

Student Activities – Tom Crowley

Tom Crowley was not present; no report. This committee needs more members

Young Professionals – Bob Parks – New Chair

Ms. Doyle was present and reported for YP's. 107 people attended the YP Event.

YP Vice Chair/Social Media: Kari Wolken

YP Treasurer: Corinne Duckworth

YP KC Rep: Heidi Lane

YP Springfield Rep: Elizabeth Robertson

YP STL Rep: Mel Peterein

The Young Professionals Committee are considering adding Instagram as another form of social media. They already have a Facebook page.

Landmarks – Bob Parks

Mr. Parks was present; no report. Landmarks will provide an article for the next newsletter.

1st Year Trustee – Bob Parks

Drinking Water Week

Operations Service Award

Professional Awards

Drinking Water Week – Karen Marie Dietze

The previous Chair, Ms. Hernandez has moved and there is no update on this year's Drinking Water Contest. Drinking Water Week is coming up and the actual day is May 10. There will be an event in Parkville for NoWine, No Water, No Water, No Beer.

Operations Service Awards – Ray Seidelman

Mr. Seidelman was not present; no report.

Professional Awards – Tony O'Malley

Mr. O'Malley was present and no awards were presented this year.

NEW BUSINESS:

The meeting adjourned at 9:15 a.m.

Respectfully submitted,
Gailla Rogers, Administrative Manager