



Missouri Section

American Water Works Association

**Missouri Section AWWA
Section Board of Trustees and Committee Chairs
January 13, 2023
9:00 am – 12:00 pm
Virtual**

ATTENDANCE: 8/13 (Quorum secured)

Board Members:

Name	Position	Present (virtual or in person)	Absent
Jenny Doyle	Chair	X	
Bob Parks	Chair Elect	X	
Karen Marie Dietze	Vice Chair	X	
Mike Klender	Past Chair		X
Randy Moore	Director		X
Nick Davis	Secretary-Treasurer	X	
Corinne Duckworth	Assistant Secretary-Treasurer		X
Scott Phillips	3rd Year Trustee	X	
James Okumu	3rd Year Trustee	X	
Kevin Wiggins	2nd Year Trustee		X
Mel Peterein	2nd Year Trustee	X	
Heather Gipp	1 st Year Trustee	X	
Tim Ganz	1 st Year Trustee		X

Committee Chairs, Guest, and other Attendees:

Mike Galluzzo	Water Utility Council
Mark Bross	WICC
Natalie Dees	Membership
Joel Ogle	Exhibits
Tim Purvis	AWWA Section Relations Manager
Mary Odom	Administrative Manager

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chair Jenny Doyle.

Approval of Minutes

MOTION: To approve the November 4, 2022 minutes as presented.

Made by: Jenny Doyle

Seconded by: Karen Marie Dietze

Vote: No objections, motion passed by unanimous vote.

II. CHAIR'S REPORT- Jenny Doyle

Chair Jenny Doyle discussed the following items:

- Board actions since the last meeting: Treasurer Nick Davis transferred \$10,000 back to the joint account to cover JAM expenses.
- Chair Doyle would like to appoint Tim Ganz and Heather Gipp to the Professional Awards Committee to take over for Tony O'Malley. Both have agreed to serve.
- Chair Doyle introduced the Section and asked each board member to introduce themselves. Tim Purvis, AWWA Section Relationship Manager introduced himself. Tim mentioned RMSO in Alexandria VA coming up and Summer Workshop in Denver, and encouraged board members to consider attending. He will also be attending our Joint Annual Meeting and is willing to serve in any capacity that is needed.

III. DIRECTOR'S REPORT- Randy Moore

- Randy is attending the AWWA winter board meeting and will submit a report for the *Show Me Magazine* next week.

IV. SECRETARY/TREASURER'S REPORT – Nick Davis

- All accounts are healthy right now.
- Show Me Magazine ad revenue and AWWA allotment will arrive before JAM
- Variances are on par with the budget, even with the \$10,000 we put back in the joint conference account.
- Our accounting firm raised their rates last year. From Nick's research, the new rates are similar to other firms in the market.
- Next year's budget process will begin a few weeks ahead of the conference.

V. ADMINISTRATIVE MANAGER'S REPORT – Mary Odom

- The meeting OWL was purchased for our in person meetings at a cost of \$1,268.08 which includes an extension mic and a padded carrying case.
- Email metrics have improved significantly over 2021 with our open rate at about double and above the national average for nonprofits. The deadline to submit content for the Tuesday e-newsletter is Monday at noon.
- On social media, we are expected to hit a milestone this year as we break 1,000 followers in LI and FB combined. Anytime you see a post on LI or FB,

share it with your network so that we can to continue to grow our reach in water circles.

- For the proposed 2023-24 meeting dates, please look these over. They are all on Fridays and the first 3 will be in person. I would like to invite feedback from board members now if these dates have conflicts with your schedules.
 - May 5, 2023 – in person, location TBD
 - July 14, 2023 – in person, location TBD
 - November 3, 2023 – in person at Stoney Creek
 - January 12, 2024 – in person, location TBD
- Other important dates are on your agenda. I want to call your attention to the YP Summit which is unfortunately at the same time as our JAM. We'd like to encourage YPs that don't normally have the opportunity to go to JAM, to attend YP Summit instead.
 - Also, I have registered for the in-person Membership Summit. I have sent info to James, Karen Marie, Corinne, and Natalie. Who will be attending in person or virtual?
- Important Dates

Jan 13, 2023	MO-AWWA Board of Trustees Quarterly Meeting
Jan 27, 2023	JAM Ad Hoc Evaluation Committee, Jefferson City
Feb 1-3, 2023	AWWA Membership Summit, Denver CO
Feb 9 at noon	JAM23 Planning Committee (virtual)
Feb 8 at noon	MO-AWWA Board of Trustees Monthly Virtual Meeting
Mar 8 at noon	MO-AWWA Board of Trustees Monthly Virtual Meeting
Mar 9 at noon	JAM23 Planning Committee (virtual)
Mar 22-23, 2023	AWWA Fly-in, Washington DC
Mar 26-28, 2023	AWWA/WEF YP Summit, Sacramento CA
Mar 26-29, 2023	MWEA/MO-AWWA Joint Annual Meeting, Margaritaville
Mar 28-31, 2023	AWWA Utility Management Conference, Sacramento CA
April 19-21, 2023	AWWA RMSO for Region 2, Alexandria VA
Jun 11-14, 2023	AWWA ACE 2023, Toronto Canada
July 19-21, 2023	AWWA Summer Workshop, Denver CO

Note: The YP Summit is being held at the same time as our JAM, so Chair Doyle would like to encourage Matt Sainz to invite some YP Members that normally would not get to go to JAM to go to the YP Summit instead.

VI. COMMITTEE REPORTS

Director Randy Moore by Jenny Doyle:

Fuller Award- Drew Hess- no report

Membership Engagement- Natalie Dees

We are up to 703 members with a growth rate of 4.3%. We have met our Challenge goal in 2022 and will be receiving an award at the Membership Summit in February. After the Summit, we will establish new goals for 2023.

National Nominations- first year trustees will be following up on this.

Water Industry Coordinating Council- Mark Bross

The WICC will be meeting in February on several topics: PFAS, Source Water Protection, Lead and Copper Rule, cybersecurity, and the need for more funding through the state.

Bob Parks mentioned fluoridation and the community of Warsaw. He will forward the information to Mark Bross for his committee's consideration.

Chair Elect Bob Parks:

Annual Conference Management- Bob Parks/Scott Phillips

- The recent JAM Planning Committee meeting discussed the banquet entertainment, the revised breakfast layout in Windgate Hall and audio/visual challenges.

Speaker gifts were discussed, particularly a donation to Water for People on behalf of each speaker. A token of appreciation would accompany the notice of donation.

Additional itinerary/coordination will be communicated for visiting officer, guests, and nominated 1st year trustees ahead of the conference.

Budget- Bob Parks

- Each committee chair should submit budget requests to Nick and Bob by February 15th.

Strategic Planning- Bob Parks/Karen Marie Dietze

- Strategic Planning has been scheduled for the Saturday prior to JAM which is 3/25 at 1:00 to 5:00 pm. Discussions will continue during dinner on Saturday evening. This will involve another night's stay at the hotel. Everyone agreed that they could do this except Natalie will be in Guatemala and Mel was a maybe. Bob also encouraged Mike Galluzzo to participate in this since he has done so in the past.
- We will have a dinner separate from MWEA on Saturday night, Karen Marie will make a recommendation.
- Tim Purvis will be able to be there and assist with running the meeting if needed.

Water Utility Council- Mike Galluzzo

- No report

Vice Chair Karen Marie Dietze:

Exhibits- Joel Ogle/Ben Freese

- We have 107 booths reserved so far. The Missouri Office of Dental Health has a booth this year which indicates their agenda to expand fluoridation in Missouri.
- We have \$14,000 in sponsorship commitments. Joel was able to secure Ace Pipe Cleaning to sponsor the Paint & Sip event.
- The lighting upgrades in the ballroom have been completed.
- Previous years Top Exhibitor winner has identified their preferred booth location.

Technical Program- Jenny Doyle

- Chair Doyle and Mike O’Connell have stepped in for Tony O’Malley. The tech program has been approved for green wastewater vouchers by MDNR.
- We are in the process of looking for moderators and assistant moderators.

Manufactures/Associates Council- Scott Phillips

- MAC will be having a meeting at JAM. Scott is actively looking for a chair replacement.
- MAC currently doesn’t have a budget line item, so Scott will work with Nick to get that created and then submit a funding request for the new budget.

Secretary/Treasurer Nick Davis:

Registration- Natalie Dees/Nick Davis

- The build of the registration site is complete. We are at 266 registrants. We realized that we had many abandoned registrations due to some glitches in the system. Those have now been resolved.
- We are getting logo’d quarter zip shirts for board members and committee chairs. Natalie will send out a sign-up for shirt sizes.

Site Selection- John Brummer

- The Ad Hos Site Selection Committee is meeting on January 27th at Jefferson City. If anyone hasn’t been invited that wants to attend, just reach out to Jeff Clarke.

Assistant Secretary/Treasurer Corinne Duckworth by Jenny Doyle:

SHOW-ME Magazine- Joel Ogle

- We are short on articles for the Spring issue. Today is the deadline, but Joel will take them next week too.

Public Information- Melissa Carver- no report

Webmaster- Mary Odom

- Many updates have been made to the website to prepare for 2023:
 - JAM page updated with the new registration info
 - Minutes page added 2022 minutes

- Awards & scholarships page have new deadlines and application forms
- Board & committees rosters updated
- Membership applications for individuals and students updated for 2023
- Our stats are good and steadily grew this past year
- Future plans are to link to DNR's Lead Service Lines webpage which will be adding a section on Service Line Identification soon. <https://dnr.mo.gov/water/business-industry-other-entities/technical-assistance-guidance/lead-service-lines>

Past Chair Mike Klender by Jenny Doyle:

Audit- Elizabeth Robertson

- No report

Education- Kevin Wiggins (not present)

- Mary Odom reported that AWWA held a meeting recently to discuss RCAP Round 9 which will be an evaluation period for the entire program. The Sections won't be holding any sessions during Round 9. However, we will be holding trainings during Round 8.

Nominating- Mike Klender (not present)

- 1st year trustee candidates have been selected (Natalie Dees and Shawn Carrico). Randy is working on the candidate for the Director-Elect position. These will be announced in the Show Me Magazine spring issue which complies with the bylaws for announcing the slate prior to the annual business meeting at JAM.

3rd Year Trustee Karen Marie Dietze:

Student Activities- Corinne Duckworth

- Scholarship information has been sent out with the poster contest details to Washington University and Mizzou. We are expanding space this year.
- We are also partnering with MWEA to get wastewater posters included. The track will be separate from the water track because only water winners are eligible to go to ACE. Tim Purvis will confirm the criteria and circle back with us.

JR Popalisky Scholarship- Mike O'Connell (not present)

- We have not received any applications yet for either Popalisky or the One AWWA Scholarship.

Research- Karen Marie Dietze

- No report

3rd Year Trustee James Okumu:

Bylaws- Raed Armouti

- No report

Safety & Emergency Planning- Frank Genovese (not present)

- MoWARN was not activated during the past period
- No new membership to report
- Supply chain issues still exist
- Railroad strike was averted so there was no impact across Missouri
- Committee will be meeting in February
- Received assistance request for Jackson Mississippi, but the crisis ended quickly

Landmarks- Nick Davis

- No report

2nd Year Trustee Mel Peterein:

Philanthropy- Karen Marie Dietze

- We received a message from the Finance Chair from Global Brigades that asked us to bring back our former sponsorship levels (approximately \$5k). They currently don't have any water projects, but they have plans for expanding. She will arrange for a presentation at an upcoming virtual board meeting.

Water for People- Mel Peterein

- Mel encouraged participation in selection of prizes purchased from the joint account. The budget is \$1,500 for prizes, and AWWA should have a part in the selection. Also, the volunteer sign-up went out this morning. We need new volunteers to step up this year.
- MWEA incoming chairs are Diane Grossenheider and Jeff Clarke.

Water Equation- Jenny Doyle

- No report

Sustainability Initiatives Coordination- Mark Griffin (not present)

- No report

Young Professionals- Mel Peterein for Matt Sainz

- Holiday parties were successful. The committee is discussing holding the holiday parties earlier in the year rather than in the busy month of December. They are also planning some tours during 2023.
- We would like to send invitations via email besides using the newsletter, so that the invitation is more personal and goes directly into people's inboxes.

2nd Year Trustee Kevin Wiggins by Jenny Doyle:

Small Systems- Kevin Wiggins

- No report

Retirees- Jenny Doyle

- No report

1st Year Trustee Heather Gipp:

Diversity & Inclusion- Heather Gipp

- We have a Model Water Tower Competition scheduled in St. Louis for April 15, 2023. We are partnering with two 4-H associations in St. Louis & St. Charles. We will use our 2022 budget even though the event will be held in April.
- There will be a paint & sip on Sunday of JAM 23 as an alternative to the golf tournament.
- Heather would like to feature James for Black History Month in our e-newsletter.
- Looking to establish a regular monthly meeting

Operations Service Awards- Kevin Wiggins

- No report

1st Year Trustee Tim Ganz:

Awards- Tim Ganz & Heather Gipp

- No report

Drinking Water Week- Bridget Moore (not present)

- No report

Professional Awards- Tim Ganz and Heather Gipp

- No report

VII. OLD BUSINESS

- None

VIII. NEW BUSINESS

- Is anyone able to go to RMSO in April or Summer Workshop in July? If so, let Chair Doyle know after the meeting.

VIII. ADJOURNMENT at 11:21 am

Chair Doyle adjourned the meeting by consensus.

Next Board meeting is May 5, 2023 to be held in Columbia.

Respectfully submitted,
Mary Odom, Administrative Manager