



Missouri Section
American Water Works Association

**Missouri Section AWWA
Section Board of Trustees and Committee Chairs
May 5, 2023
9:00 am – 12:00 pm
Columbia Water Treatment Plant**

ATTENDANCE: 12/13 (Quorum secured)

Board Members:

Name	Position	Present (virtual or in person)	Absent
Bob Parks	Chair	X	
Karen Marie Dietze	Chair Elect	X	
Scott Phillips	Vice Chair	X	
Jenny Doyle	Past Chair	X	
Randy Moore	Director	X	
Joel Ogle	Director Elect (non-voting)	X	
Nick Davis	Secretary-Treasurer	X	
Corinne Duckworth	Assistant Secretary-Treasurer	X	
Kevin Wiggins	3rd Year Trustee	X	
Mel Peterein	3rd Year Trustee		X
Heather Gipp	2nd Year Trustee	X	
Tim Ganz	2nd Year Trustee	X	
Natalie Dees	1 st Year Trustee	X	
Shawn Carrico	1 st Year Trustee	X	

Committee Chairs, guests, and other attendees:

Mike Galluzzo Water Utility Council
John Brummer Site Selection
Mary Odom Administrative Manager

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chair Bob Parks.

Approval of Minutes

MOTION: To approve the January 13, 2023 minutes as presented.

Made by: Joel Ogle

Seconded by: Randy Moore

Vote: No objections, motion passed by unanimous vote.

II. CHAIR'S REPORT- Bob Parks

Chair Bob Parks discussed the following items:

- Board & Membership actions since the last quarterly meeting:
 - Slate of Candidates approved on March 29, 2023
 - 2023-24 Budget adopted on March 29, 2023
 - Ad Hoc Search Committee formed for replacing administrative manager
- Committee liaison assignments for Trustees

III. DIRECTOR'S REPORT- Randy Moore

- NEWWA Section (Maine, New Hampshire, Rhode Island, Vermont and Massachusetts) dissociated itself with AWWA due to a disagreement over the section charging additional dues to their members for a separate membership. This is the third largest section and will have enormous financial consequences to the Association because we have to rebuild a section from scratch.
- Randy is negotiating a memorandum of understanding with the Association for Materials Protection and Performance (AMPP) concerning the M27 Standard.
- AWWA is in the process of color palette rebranding for ADA compliance for low vision website users.
- AWWA Summer Workshop is July 19-21 in Denver. Randy is attending. Others who would like to go are Karen Marie, Kevin, and Corinne.

IV. SECRETARY/TREASURER'S REPORT – Nick Davis

- The allotment was received in April for \$29,500.
- A check for \$5,000 was returned for Water Mission. This represents an unfulfilled mission due to the pandemic that was previously requested in 2019 by Roddy Rogers. The returned check has been deposited and is sitting in the philanthropy budget to use for future requests.
- The Margaritaville invoice will be paid next week which is a little over \$200,000 and is a substantial increase over the 2022 costs of a \$184,000.
- Proposed expense repayment in other forms besides check, using Venmo was brought up and will proceed. No cost for using Venmo.

V. ADMINISTRATIVE MANAGER'S REPORT – Mary Odom

- The Roster deadline is July 7. I'll need a Chair's message, landmarks report, Fuller award article from Joel, and the 5 Under 35 award from Jenny (BTW, if you haven't heard, Jenny was selected as one of this year's 5 Under 35 award recipients. Congratulations to Jenny!)
- The JAM Evaluation Survey results are very positive overall. We had 219 responses to the survey which is about 22% response rate. I was hoping for at least 30% response rate. However, we did get some very positive feedback that will be helpful to our planning team. What you see on our screen now shows 99% satisfaction with the overall meeting. Specific

events such as the Monday opening breakfast had a 95% satisfaction rate and the technical program had a 96% satisfaction rate.

- Concerning the Sunday workshops, they received 96% received satisfaction rate, which reflects good content and presenters. However, we did have a glitch with the registration system. There was actually no way to register for the Sunday workshop online. We ended up with 19 people contacting us for preregistration but we had over 60 attended. This will be corrected in the 2024 registration system.
- Regarding meals overall, there was 90% satisfaction rate. Specifically with the Tuesday banquet and entertainment there was a 91% satisfaction rate along with a lot of positive comments that I will share with you later. The venue did not rate as high as you can see. It rated 86% satisfaction which reflects the deteriorating condition of the property.
- As you can see, on these charts the registration process, the check-in process, and the badge scanning process were all rated very high with only a 1-5% dissatisfaction rate. However, the event app only received 79% satisfaction rate. Last year, we had 272 downloads of the event app which was a 28% adoption rate. This year, we had 505 downloads of the event app which was a 50% adoption rate. So, these ratings of the event app are important to pay attention to in planning for next year's conference.
- The full evaluation results will be sent out to the board and the planning committee next week.

- Important Dates

May 7-13, 2023	Drinking Water Week
May 11, 2023	KC DWW WaterOne Plant Tour & Happy Hour (5 pm)
May 12, 2023	STL DWW Chain of Rocks Plant Tour (2:30 pm)
May 18, 2023	Springfield Blackman Lab/Plant Tour & Happy Hour (2 pm)
May 24, 2023	Presenter Training for JAM 2024 by Sheila Shockey (1 pm)
Jun 11-14, 2023	AWWA ACE 2023, Toronto Canada
July 14, 2023	MO-AWWA Board of Trustees Quarterly Meeting, Columbia
July 14, 2023	Show Me Magazine Fall issue deadline
July 19-21, 2023	AWWA Summer Workshop, Denver
July 24-26, 2023	Potable Reuse & Biological Treatment, Salt Lake City, UT
Sep 10-13, 2023	AWWA Water Infrastructure Conference, Philadelphia
Oct 3-5, 2023	AWWA WaterSmart Innovations, Las Vegas
Nov 3, 2023	MO-AWWA Board of Trustees Quarterly Meeting, Columbia
Nov 3, 2023	Show Me Magazine Spring issue deadline
Nov 5-9, 2023	AWWA Water Quality Technology Conference, Dallas
Dec 5-7, 2023	AWWA North American Water Loss Conference & Expo, Denver

VI. COMMITTEE REPORTS

Director Randy Moore:

Fuller Award- Jeff Clarke- no report

Membership Engagement- Natalie Dees

We are up to 719 members with a growth rate of 5.6%. We have three Drinking Water Week events coming up. We want to encourage board members to invite new contacts from the conference to attend the events with them.

National Nominations- no report**Water Industry Coordinating Council-** Mark Bross

The WICC held a meeting on February 1, 2023 on several topics: PFAS, Water Quality and Source Water Protection, Lead and Copper Rule Implementation, Cybersecurity and Resilience Plans, DHSS Fluoridation, and potential DBP revisions.

Chair Elect Karen Marie Dietze:**Annual Conference Management-** Scott Phillips

- Scott wants an assistant volunteer to help him and learn the ropes. Shawn Carrico is possibly interested in taking this role. Mickey Bernard from MWEA will be managing JAM next year.
- Another vacancy is Tech Program because the Chair Elect is responsible for this role, but bringing someone into this role that can devote a few years will serve the conference better. Chair Parks asked for volunteers for this role that will commit to multiple years. Dave Yates is taking over for John Killips on the MWEA side.
- Corinne discussed her efforts to thank exhibitors and would like to see the effort continue at future conferences. There also needs to be follow-up on the vendors that offered to help with our cybersecurity training.

Budget- Karen Marie Dietze

- No report

Strategic Planning- Karen Marie Dietze

- An action item from the new strategic plan for 2023 is to implement the use of a Consent Agenda. Karen Marie drafted a committee report form for review. We will start using this at the July board meeting. The committee report will be due two weeks prior to the board meeting so the board has time to review the reports.

Water Utility Council- Mike Galluzzo

- EPA is requesting comments on several proposed regulations. For PFAS, comments are due by May 30 after an AWWA request for a comment period extension was denied. There is a workgroup that DNR has started that includes some utility representatives including Tim Ganz and Frank Genovese. DNR had some issue with the proposed use of hazard indexes, among other issues.
- Lead and copper - proposed regulation changes are coming. Utilities need to complete their service line inventories this year, by October 24.

- Consumer confidence reports - EPA is requesting comments for their proposed rule changes. Some concerns include issuing CCRs twice per year, and avoiding use of the word "safe" when describing the drinking water provided, among other issues.
- Cyber-security and sanitary surveys - EPA is requesting comments on proposed changes to make cyber-security an element of sanitary surveys. Missouri joined two other States in submitting an amicus brief arguing against the proposed rule and among other issues that EPA is circumventing the rule-making process. AWWA is pleased with the States' actions and is hopeful that the effort is worthwhile.

Vice Chair Scott Phillips:

Exhibits- Joel Ogle/Ben Freese

- We sold out this year. There were a few negative comments from exhibitors, but nothing important.

Technical Program- Jenny Doyle

- Top attended sessions from JAM23 were the following:
 - *Navigating Challenges for the Success of KC Water's Keep Out the Rain Private I/I Removal Program*
 - *Drinking Water Chemicals 101* by Kevin Wiggins
 - *MWEA Regulatory Update*
 - *Getting it Right: Effective Sewage Overflow Response and Reporting*

Manufactures/Associates Council- Scott Phillips

- Scott recruited 5-6 new volunteers for the MAC at conference.
- The MAC is planning 3-4 networking opportunities this year around the state.

Secretary/Treasurer Nick Davis:

Registration- Natalie Dees/Nick Davis

- We have a team that is exploring other registration platforms led by Andrew Schranck. We are considering 2 other platforms and considering all aspects, costs, and downsides of changing. We are contracted with Cvent through 2024, but the event app is year-to-year. We will have to renew the event app in May or June. Chair Parks would like to have a timeline set by Andrew for making this decision.

Site Selection- John Brummer

- Jeff Clarke, chair of the Ad Hoc JAM Committee, presented the draft RFP and requested compiled comments from the Board by June 2nd. He and Allison will send a revised RFP by June 16th and would like Board approval of the revisions by June 30th. They will send out the RFP to prospective venues with a deadline of October 30th.

Assistant Secretary/Treasurer Corinne Duckworth:

SHOW-ME Magazine- Joel Ogle

- We are always need more articles and especially project focused articles from utilities.

Public Information- Melissa Carver- no report

Webmaster- Mary Odom

- Many updates have been made to the website after JAM:
 - Home page banner updated with the board photo
 - JAM page updated with the link to the photos
 - Fuller Award page added Joel Ogle
 - Board & committees rosters updated
 - DNR's Lead Service Line webpage added to the home page banner & under Resources
 - DWW events are posted and 3 jobs are posted on the employment page
- Our stats are good and steadily grew this past year. Page views in Q1 were over 8,000 due to traffic from the JAM.

Past Chair Jenny Doyle:

Audit- Elizabeth Robertson (not present)

- Elizabeth has reached out to a few non-profit auditors but hasn't heard anything back.

Education- Kevin Wiggins

- No Report

Nominating- Jenny Doyle

- No report.

3rd Year Trustee Mel Peterein:

Philanthropy- Karen Marie Dietze

- Karen Marie discussed three opportunities for donations: Ride with Purpose for \$1,000, Global Brigades for \$5,000, and EWB in St. Louis for \$2,500.

MOTION: To donate \$1,000 to Ride with Purpose, \$2,500 to Global Brigades with a condition that we will donate an additional \$2,500 when they form their next Water Brigade, and \$2,500 to EWB in St. Louis for their Nicaragua mission.

Made by: Bob Parks

Seconded by: Randy Moore

Vote: No objections, motion passed by unanimous vote.

Water for People- Mel Peterein

- No report

Water Equation- Jenny Doyle

- 4th Annual WE Walk fundraiser is underway right now. We can support our MO member Jon Shellhorn at this link ([here](#)), and he's currently in the top fundraisers group as of now. They have a goal

of \$40k by the end of May, and have raised a little of \$12k so far. You can still sign up to participate in the virtual walk if you'd like.

Sustainability Initiatives Coordination- Vacant

- No report

3rd Year Trustee Kevin Wiggins:

Small Systems- Kevin Wiggins

- We will be doing small systems training at the end of October or first part of November. This will be our last RCAP training because AWWA is taking a break next year but we will offer local training for operators next year ourselves.

Retirees- Jenny Doyle

- Asked Mike O'Connell to submit a retiree member highlight for an upcoming *Show Me* Magazine.

2nd Year Trustee Heather Gipp:

JR Popalisky Scholarship- Mike O'Connell (not present)

- The review of the scholarship applications has been completed for the applications received for the current year's scholarship awards. One application was received, and the applicant is an Environmental Engineering Student attending the Missouri University of Science and Technology. She has acceptable academic records, is active in the university community and is partially self-supporting. She also aspires after graduation to continue her work in a water supply related field. M. Grace Duong of St. Louis, Missouri was notified of her award, and she accepted on May 2, 2023. Nick Davis is coordinating either mailing the check to Ms. Duong or meeting her to present the check in person and getting a photo of the presentation.
- We received no submittals for the scholarship for the One AWWA Operator Scholarship this spring.
- We also recommend that the One AWWA Scholarship and the JRP Scholarships are advertised at all educational sessions provided by the Section.
- In addition, Mary Odom coordinated with me to update my contact information on the forms for the applications as I am retiring effective May 5, 2023, but plan to continue my work on the Committee.
- I will look to develop a co-chair before the fall of 2023 and set up a full committee for the scholarship reviews.

Research- Karen Marie Dietze

- Poster contest winners have received their gift cards this week.

Diversity & Inclusion- Heather Gipp

- We had a Model Water Tower Competition in St. Louis on April 15, 2023. We partnered with two 4-H associations in St. Louis & St. Charles. We had a good showing of volunteers and participants,

gave out gift cards to teen winners and trophies to the younger winners.

- The paint & sip on Sunday was a huge success, and sold out before the conference. We plan to expand this the future for 50-60 participants due to the great feedback we received.

2nd Year Trustee Tim Ganz:

Bylaws- Raed Armouti

- Raed is looking for a replacement as chair of the Bylaws committee.

Safety & Emergency Planning- Frank Genovese (not present)

- Tim Ganz is meeting with Frank next week to discuss safety and emergency planning and MoWARN.

Landmarks- Nick Davis

- No report

1st Year Trustee Natalie Dees:

Operations Service Awards- Kevin Wiggins

- No report

Young Professionals- Matt Sainz (not present)

- YP's are working on how to improve conference engagement such as moving the YP breakfast to a different location.

Drinking Water Week- Bridget Moore (not present)

- Drinking Water Week is right around the corner – May 7-13th! We are planning a series of events in Kansas City, Saint Louis, and Springfield metro areas. The KC event is Thursday, May 11th and includes a tour of the WaterOne Water Treatment Plant. In the Saint Louis area, we will be touring the Chain of Rocks Plant. Then, on May 18th, folks in Springfield will be touring the Blackman Lab. All are welcome! Please RSVP if you plan to attend. If you are interested in a sponsorship opportunity for these happy hours, please reach out to Bridget Moore (MooreBG@bv.com).
- Also, thank you to all who voted on the DWW student posters. We have awarded the top three winners whose posters will be shared during DWW on the MO Section social media pages and published in the Roster.

1st Year Trustee Shawn Carrico:

Awards- Tim Ganz/Heather Gipp

- Corinne suggested advertising awards all year round in the magazine not just leading up to the deadline.

Professional Awards- Tim Ganz/Heather Gipp

- No report

Student Activities- Corinne Duckworth

- The poster contest was a success. We had 12 abstracts submitted and 10 of those were selected to be judged at JAM. Five of them were selected to receive prizes in two tracts (drinking water and waste water).
- We are wanting to expand the contest and add more space. We would also like to have a dedicated judging hour starting at 4pm so that judges can talk to the students.
- We would also like to get the assistance of college professors to promote the contest and gather submissions.

VII. OLD BUSINESS

- None

VIII. NEW BUSINESS

- Ad Hoc Section Admin Search Committee Report (Heather Gipp & Karen Marie Dietze)

The committee consists of Heather Gipp and Karen Marie Dietze as co-chairs, and additional members are Bob Parks, Corinne Duckworth, Joel Ogle, and Jenny Doyle. Our target to have someone in place is October 31st. We plan post the job opening in July. The committee recommends hiring an executive director as a 1099 contractor instead of an administrative manager.

MOTION: To move forward with developing a scope of work for an executive director, advertising the position, and giving the committee latitude in defining the fee scale.

Made by: Randy Moore

Seconded by: Scott Phillips

Vote: No objections, motion passed by unanimous vote.

- ACE Section event or coordination- Scott Phillips volunteered to find a venue and coordinate with the Kansas Section to hold a joint reception.
- ACE Expense Reimbursement- Jenny Doyle has been selected for the 5 *Under 35 Award* which will be presented at ACE in Toronto. However, Jenny's employer does not have the funding to pay her expenses. Chair Parks would like the Section to pay her expenses.

MOTION: To reimburse Jenny Doyle for ACE registration and travel expenses.

Made by: Karen Marie Dietze

Seconded by: Corinne Duckworth

Vote: No objections, motion passed by unanimous vote.

- Strategic Planning Update- Chair Parks shared a list of action items that he and Karen Marie developed from the last Strategic Planning meeting. The

action items are intended to hold the board accountable for advancing the plan.

VIII. ADJOURNMENT at 12:40 pm

MOTION: To adjourn the meeting

Made by: Karen Marie Dietze

Seconded by: Randy Moore

Vote: No objections, motion passed by unanimous vote.

Next Board meeting is July 14, 2023 to be held in Columbia.

Respectfully submitted,
Mary Odom, Administrative Manager